

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COLLEGE OF THE SEQUIOIAS COMMUNITY COLLEGE DISTRICT**

Monday, November 4, 2024

4:00 pm – Closed Session

5:00 pm – Regular Session

Location

College of the Sequoias, Visalia Campus
Board Room
915 S. Mooney Blvd.
Visalia, CA 93277

Board of Trustees

Greg Sherman, Kenneth Nunes, Raymond Macareno, Lori Cardoza, John Lehn,
Brent Calvin, Superintendent/President; Mekhi Sanchez, Student Trustee

A G E N D A

CLOSED SESSION

I CALL TO ORDER

II PUBLIC COMMENT

(Per Board Policy 2350, any person may address the Board at this time either on an agenda item or other matters of interest to the public that are within the subject matter jurisdiction of the Board. A maximum of 5 minutes is allowed for each speaker, with a maximum time of 15 minutes per item unless otherwise extended by the Board.)

- Public Comments Concerning Items **On** the Closed Session Agenda

1. CONFERENCE WITH LABOR NEGOTIATOR (GC §54957.6)

- Agency designated representative: Brent Calvin
Employee Organization: College of the Sequoias Adjunct Faculty Association (COSAFA)
- Agency designated representative: Brent Calvin
Employee Organization: California School Employees Association (CSEA), Chapter 408
- Agency designated representative: Brent Calvin
Employee Organization: College of the Sequoias Teachers Association (COSTA)
- Agency designated representative: Board President
Unrepresented Employee: Superintendent/President

OPEN SESSION

III CALL TO ORDER

- Closed Session Reportable Actions
- Pledge of Allegiance

IV ANNUAL ORGANIZATIONAL MEETING 2024

The annual organizational meeting of the governing board of the College of the Sequoias Community College District will be held on Monday, December 9, 2024 at 5:00 PM in the COS Board Room at 915 S. Mooney Blvd, Visalia, CA 93277.

V PUBLIC COMMENT

(Per Board Policy 2350, any person may address the Board at this time either on an agenda item or other matters of interest to the public that are within the subject matter jurisdiction of the Board. A maximum of 5 minutes is allowed for each speaker, with a maximum time of 15 minutes per item unless otherwise extended by the Board.)

- Public Comments Concerning Items **On** Agenda
- Public Comments Concerning Items **Not** on the Agenda

VI BOARD AND EXECUTIVE STAFF REPORTS

- a. STUDENT TRUSTEE REPORT Mr. Sanchez
- b. BOARD MEMBER REPORTS
- c. FOUNDATION REPORT Mr. Foster
- d. ACCREDITATION REPORT Dr. La Serna
- e. SUPERINTENDENT/PRESIDENT'S REPORT Dr. Calvin
 - New Faculty Introductions:
 - Erika Estrada, Microbiology/General Biology
 - Maureen McDonnell, English
 - Jennifer Bjerke, Geography
 - Keidra Turk, Pharmacy Technician
 - New Division Chair Introduction:
 - Chris Mangels, Fine Arts
 - Aimee Ahle, Language & Communication
 - Student Senate Trip to Washington, D.C. Presentation

VII REPORTS

- a. ACADEMIC SENATE PRESIDENT'S REPORT/ UPDATE Mr. Arzola
- b. COSTA PRESIDENT'S REPORT/UPDATE Ms. Redden
- c. CSEA PRESIDENT'S REPORT/UPDATE Ms. Cain
- d. COSAFA PRESIDENT'S/UPDATE Ms. Alberti

VIII INFORMATION

- 1. ANNUAL REPORT ON COLLEGE OF THE SEQUOIAS HIGH SCHOOL PARTNERSHIPS** Dr. La Serna
Dr. La Serna will provide the annual update to the Board of Trustees on the College of the Sequoias high school partnerships:
 - Visalia Technical Early College High School (VTEC) – Scott Braun, Principal
 - University Preparatory High School (UPHS) – Dr. Helen Milliorn-Feller, Principal
 - College of the Sequoias Dual Enrollment – Dr. Chris Spomer, Director, Welcome Center & Early College Partnerships

The presentation includes highlights of each program, enrollment numbers and the number of dual-enrolled graduates who attend College of the Sequoias.
- 2. QUARTERLY UPDATE - BUDGET ACCOUNTABILITY (Quarter Ending September 30, 2024)** Mr. Perez
COS Administration presents quarterly budget accountability reports for the Board's review, which reflect changes to revenue and expenditure budgets with descriptions included for the largest components of those changes.
- 3. QUARTERLY FINANCIAL REPORT CCFS-311Q 1st QUARTER FY 2024-2025** Mr. Perez
The CCFS-311Q Financial Report shows a projected ending fund balance of

\$32,521,893 or 31.7%. The report also shows a projected surplus for the General Fund.

IX CONSENT CALENDAR

All items listed on the Consent Calendar are considered routine and will be enacted by one motion. An item may be removed from the Consent Calendar at the request of any member of the Board of Trustees or any person in the audience and considered as a separate agenda item.

4. MINUTES OF THE PREVIOUS MEETING:

- October 14, 2024 – Regular Meeting

5. PERSONNEL REPORT 05-2024-2025

6. PAYMENT OF BILLS

7. 2024-2025 WORKING BUDGET APPROVAL

(July 1, 2024, to October 16, 2024)

8. PHYSICAL THERAPIST ASSISTANT PROGRAM AGREEMENT

The District desires to enter into an agreement with Sierra Pacific Orthopedic Clinic in Fresno, CA to offer clinical experiences for students enrolled in the District's Physical Therapist Assistant Program (PTA).

9. OUT-OF-STATE TRAVEL – PRINTWORKS ART CLUB

Permission is requested to allow the COS Printworks Art Club to travel and participate in Grabadolandia, which is an annual printmaking festival organized by the *Instituto Grafico* de Chicago at the National Museum of Mexican Art on November 22-24, 2024.

X ACTION

10. ACCREDITATION – ACCJC INSTITUTIONAL SELF-EVALUATION REPORT – 1ST Read

Dr. La Serna

The District has prepared the Institutional Self-Evaluation Report (ISER) to be submitted to the Accrediting Commission for Community and Junior Colleges (ACCJC) by December 15, 2024.

11. LEASE OF EVANS DITCH WATER STOCK

Mr. Perez

It is recommended that the Board approve the lease agreement for 30 shares of Evans Ditch Stock to Moonlight Dairy for an initial one-year period of January 1, 2025 through December 31, 2025, and grant the Vice President, Administrative Services, authority to make minor revisions only if needed to complete the lease agreement after it has been initiated.

12. BID AWARD: COS BASEBALL CLUBHOUSE MODULAR BUILDING (SITE WORK)

Mr. Woods

It is recommended that the Board of Trustees award the Base Bid, in the amount of \$290,000, for the COS Baseball Clubhouse Modular Building Site Work to Forcum/Mackey Construction of Ivanhoe.

13. REVIEW AND ADOPTION OF FACULTY HIRING PROCEDURES

Mr. Bratsch

It is recommended the Board of Trustees adopt the Faculty Hiring Procedures approved by the Academic Senate.

14. APPROVAL TO INCREASE EDUCATIONAL STIPENDS FOR MANAGEMENT AND CONFIDENTIAL EMPLOYEES

Mr. Bratsch

It is recommended the Board of Trustees approve an increase to the educational stipends for management and confidential employees.

15. BOARD POLICIES – 2ND READ

Dr. Calvin

The following revised policies were reviewed and/or approved by Senior Management, District Governance Senate, and Academic Senate.

- BP 4226 – Multiple and Overlapping Enrollments
- BP 4231 – Grade Changes
- BP 4240 – Academic Renewal

16. BOARD POLICIES – 1st READ

Dr. Calvin

The following revised policies were reviewed and/or approved by Senior Management, District Governance Senate, and Academic Senate.

- BP 4030 – Academic Freedom

XI ADJOURNMENT

In compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 730-3745 48-hours in advance of the meeting. For Deaf and Hard of Hearing - call videophone at (559) 302-9976 48-hours in advance of the scheduled meeting time to request interpreter services. All reasonable efforts will be made to accommodate those with disabilities. Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 915 S. Mooney Blvd., Visalia, CA 93277 during normal business hours. In addition, such writings and documents may be posted on the District's web site at www.cos.edu.